

PROFESSIONAL LIABILITY FOR SPECIFIED PROFESSIONS APPLICATION PROPERTY MANAGER SUPPLEMENT

1. Full name of the Applicant Firm: _____

2. Gross annual income from real estate activities:

	<u>STAFF</u>	<u>RECEIPTS</u>
	Full-time/Part-time	Current Year / Projected Next Year
Residential real estate:	_____/_____	\$ _____/\$ _____
Farm and/or ranch commissions:	_____/_____	\$ _____/\$ _____
Commercial/Industrial commissions:	_____/_____	\$ _____/\$ _____
Real estate leasing fees (property not managed):	_____/_____	\$ _____/\$ _____
Real estate consulting fees:	_____/_____	\$ _____/\$ _____
Real estate appraisal fees**:	_____/_____	\$ _____/\$ _____
Property management fees (non-owned):	_____/_____	\$ _____/\$ _____
Property management fee: (owned):	_____/_____	\$ _____/\$ _____
Auctioneering**:	_____/_____	\$ _____/\$ _____
Mortgage brokerage** (not mortgage banking / lending):	_____/_____	\$ _____/\$ _____

**** If over twenty-five (25)% of receipts, a separate supplemental information is required.
 Note: Staff includes principals and partners. All staff personnel should be included only once.**

Does your firm, its owners, or principals engage in any of the following? **If yes, provide complete details.**

RECEIPTS

- Real estate development / Construction: Yes No \$ _____
- Mortgage banking: Yes No \$ _____
- Formation, management, or involvement as a Partner, Joint Venture, Sponsor, Promoter, or Underwriter of Group Investment or Syndication's (including Limited Partnerships, General Partnerships, Real Estate Investment Trusts or Corporations): Yes No \$ _____
- Business opportunity brokerage: Yes No \$ _____

4. Do you or any member of your firm have any ownership or equity interest in any of the property that is:
 a. sold by the firm? Yes No b. managed by the firm? Yes No

If yes, to either a. or b. above, attach a schedule of such property, including the type of service provided, the percent of interest in the property, and the total gross receipts derived from those services.

5. Are you involved in mobile home park management? Yes No **If yes, please explain.** _____

6. Are you involved in farm / ranch management? Yes No **If yes, please explain.** _____

7. Do you prepare a budget for each property managed? Yes No

8. Do you obtain a credit report for each prospective tenant? Yes No

9. Do you confirm that the owner of the property managed carries comprehensive general liability coverage with limits of at least \$1,000,000? Yes No

9a. Are certificates of insurance obtained on all properties? Yes No

9b. Are certificates of insurance obtained on all sub-contractors working on your properties? Yes No

10. Do you assume responsibility for maintaining insurance coverage on properties managed? Yes No

11. Do you provide security services? Yes No

12. Would you like a sub-limit for discrimination defense / indemnity? Yes No **If yes, what limit is requested?** \$100,000 \$250,000 \$500,000

I understand that the information submitted herein becomes a part of my Philadelphia Insurance Companies Professional Liability for Specified Professions application and is subject to the same conditions as stated on the application.

Name (Please Print)

Title **(Must be Principal, Partner or Officer)**

Signature

Date

ADDITIONAL INFORMATION

This page may be used to provide additional information to any question on this application. Please identify the question number to which you are referring.

Signature

Date